



State of California—Health and Human Services Agency  
**Department of Health Services**



**ARNOLD SCHWARZENEGGER**  
Governor

February 15, 2006

**PPL No. 06-003**

**TO:** Local Educational Consortia and  
Local Governmental Agency Coordinators for  
Medi-Cal Administrative Activities

**SUBJECT:** Notification of Local Educational Consortia/Local Governmental Agency  
Medi-Cal Administrative Activities Time Survey for Local Educational  
Agencies Claiming Medi-Cal Administrative Activities for the Fourth  
Quarter of Fiscal Year 2005-2006

This Policy and Procedure Letter (PPL) is notification of the designated fourth quarter time survey week for fiscal year (FY) 2005-2006 for Local Educational Agencies (LEA). The time survey results are used to determine the percentage of time spent on allowable Medi-Cal Administrative Activities (MAA).

The time survey week for the fourth quarter of FY 2005-2006 begins on Monday, April 24, 2006, and requires surveying for 5 consecutive days when students are in attendance for that claiming unit in accordance with PPL 05-006.

Local Educational Consortia/Local Governmental Agencies must use the official LEA MAA Time Survey form. It is available to download at [www.dhs.ca.gov/maa](http://www.dhs.ca.gov/maa).

Local Educational Consortia and  
Local Governmental Agency Coordinators for  
Medi-Cal Administrative Activities  
Page 2  
February 15, 2006

If you have any questions concerning this PPL, please contact Ms. Barbara Schultz,  
Chief of the School-Based MAA Unit, at (916) 552-9616 or by email at  
[Bschultz@dhs.ca.gov](mailto:Bschultz@dhs.ca.gov).

Sincerely,

**Original Signed by Elizabeth Touhey**

Elizabeth Touhey, Chief  
Administrative Claiming, Local  
and Schools Services Section

cc: Ms. Susan Ruiz  
Health Insurance Specialist  
Centers for Medicare and Medicaid Services  
75 Hawthorne Street, Fifth Floor  
San Francisco, CA 94105

Mr. Brian Burdullis, Accountant  
Division of Medicaid and Children's Health  
Centers for Medicare and Medicaid Services  
801 I Street, Room 210  
Sacramento, CA 95814

Ms. Cathleen Gentry  
MAA/TCM Consultant  
Local Governmental Agency  
455 Pine Avenue  
Half Moon Bay, CA 94109